

ARTICLE VIII

SECTION 6 – CREDIT:

Any member who cannot attend the Annual Spring or Fall Business Meeting(s), can request credit for the meeting (s). The member can be requested to appear before the Board of Directors if any questions arise.

Members unable to attend the Annual Spring or Fall Business Meeting(s) can request credit provided the request is made via email to the Board Secretary at least 72 hours (Three days) prior to the scheduled Business Meeting date. The request must state the reason for the absence. Members will not be granted credit via oral communications with a member of the Board of Directors. Requests must be submitted in a professional manner and the Board of Directors will have the final decision on any and all requests. Requests will not be accepted less than 72 hours (Three days) before the date of the Spring and Fall Business Meetings. Emergency requests in writing will be on a case by case basis.

6/2/19

Policy Manual/Draft 2

Commitment period: June 5, 2019 to July 6, 2019